

General guidelines for panel and abstract presentations

(to be included in an online Book of Abstracts)

Deadline for Panel and individual Abstract presentation - 15 September 2025 - Acceptance notice 10 October 2025

Only paid-up members of EACLALS can submit panel- and individual paper- proposals

[Eaclals membership](#)

Please use Word files

- **Calibri 12pt font** for better readability
- Justified text
- Single line spacing

a) PANEL proposals

File name: CHAIR SURNAME_PANEL_1 title keyword.docx (Word)

Panel Abstract: max. 4 people (20 minutes x single paper)

Panel Abstract length: 800 words

Bibliography: up to 10 bibliographical references (Chicago Style)

+ **4 related abstracts***

+ **Short individual Bio:** max 150 words.

b) INDIVIDUAL Presentations

File name: SURNAME_1 title keyword.docx (Word)

Individual Paper Abstract: (20-minute presentation)

Abstract length: 250 words

Bibliography: up to 5 bibliographical references (Chicago Style)

+ **Short individual Bio:** max 150 words.

***Abstract (guidelines)**

The abstract briefly describes the content and scope of the paper and summarizes the objectives, methods, discussions, and conclusions. The abstract includes a clear introductory statement about the main topic and its possible branching, and may include mention of the main linguistic aspects, texts or works of art/authors analyzed (according to the specific field of study), a summary of the state of the art, an account of methodological and innovative approaches, with a selection of bracketed references (Chicago style) as critical/theoretical framework. It may also include a presentation of the innovative results, achievements, or possible applications of the major findings.

+ **5 Keywords**